

2428/303
SOCIAL POLICY, ADMINISTRATION
AND DISASTER MANAGEMENT
June/July 2019
Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL

**DIPLOMA IN SOCIAL WORK AND COMMUNITY DEVELOPMENT
(SOCIAL WORK OPTION)
MODULE III**

SOCIAL POLICY, ADMINISTRATION AND DISASTER MANAGEMENT

3 hours

INSTRUCTIONS TO CANDIDATES

*This paper consists of EIGHT questions in TWO sections: A and B.
Answer a total of FIVE questions as shown below in the answer booklet provided:
any TWO questions from section A;
any TWO questions from section B;
any other ONE question from either section A or B.
All questions carry equal marks.
Candidates should answer the questions in English.*

This paper consists of 3 printed pages

**Candidates should check the question paper to ascertain that all
the pages are printed as indicated and that no questions are missing.**

SECTION A : SOCIAL POLICY AND ADMINISTRATION

Answer at least TWO questions from this section.

1. (a) (i) Distinguish between 'policy' and 'social policy'. (4 marks)
- (ii) Highlight **three** elements of social policy. (6 marks)
- (b) Describe the **five** stages in the policy making cycle. (10 marks)
2. (a) Highlight **five** factors that influence social policy formulation by the government. (10 marks)
- (b) Explain **five** elements that influence decision making in an organization. (10 marks)
3. (a) Describe the **six** steps to a successful organizational policy analysis. (12 marks)
- (b) Analyse **four** features of a good social policy. (8 marks)
4. (a) Analyse **five** stakeholders involved in social policy implementation. (10 marks)
- (b) Explain the meaning of each of the following policy evaluation terms:
 - (i) policy; (2 marks)
 - (ii) formative; (2 marks)
 - (iii) process; (2 marks)
 - (iv) terminal; (2 marks)
 - (v) ex-post. (2 marks)

SECTION B: DISASTER MANAGEMENT

Answer at least TWO questions from this section.

5. (a) Highlight **six** precautionary measures that would reduce the risk of floods in a community. (6 marks)
- (b) (i) Explain the meaning of the term 'disaster preparedness'. (2 marks)
- (ii) Explain **six** ways in which companies can get involved in disaster preparedness. (12 marks)
6. (a) Highlight **five** benefits of a fire drill to an organization. (10 marks)
- (b) Explain **five** responsibilities of the National Disaster Operation Center (NDOC). (10 marks)

7. (a) Outline five duties of a disaster recovery manager. (10 marks)
- (b) Explain five benefits that accrue to an organization that embraces disaster preparedness. (10 marks)
8. (a) Analyse five challenges of Disaster Management (DM) in Kenya. (10 marks)
- (b) Explain five serious disruptions to a country's development that are caused by disasters. (10 marks)

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